



A BRIGHTER FUTURE FOR YOUNG PEOPLE IN BROMLEY

[www.jusb.co.uk](http://www.jusb.co.uk)

## APPLICATION PACKAGE Part time Youth Worker post

Inside this pack you will find the following:

1. Background information to the JusB charity
2. Job description and hours required to work
3. An application form

*Successful candidate will be required to complete an enhanced DBS disclosure and show eligibility to work in the UK.*

**Closing date is 12 noon on 27<sup>th</sup> June 2022.**

Email applications to be returned to: [ned@jusb.co.uk](mailto:ned@jusb.co.uk)

Postal applications to:

**Mr Ned McWhirter**

**Project Manager**

**JusB**

**51 College Rd**

**Bromley**

**Kent, BR1 3PU**

JusB is a Christian charity and all candidates should be sympathetic to this ethos and environment

# JusB: A brighter future for young people in Bromley



Post: **Part Time Youth Worker**  
Location: Plaistow and Town Centre Council Wards.  
Hours: minimum 7 to max 15 hours per week (see separate sheet for timetable)  
Salary: £11.05 ph  
Benefits: Pension contribution and staff training/development available.  
Responsible to: Lead Youth Engagement Worker  
Responsible for: Young people with whom the Project works.

*JusB follows the JNC guidelines in its employment of staff.*

## Background information to JusB

JusB was set up in 2003, as a result of the report of a working group that was established to investigate the needs of young people living in the two Council Wards of Bromley Town Centre and Plaistow and Sundridge. The working group was instigated by St Mary's Church in response to local concerns about rising levels of youth crime and a recognition that this appeared to stem from a sense of alienation and disconnection amongst young people. The working group comprised young people and representatives of the police, and Bromley Youth Service. The group found, after extensive peer consultation, considerable support for the provision of a safe place to go and constructive activities.

JusB's vision is 'A brighter future for young people in Bromley' and this is achieved by accompanying young people through thick and thin on their journey to independence through our objectives 1) young people develop their independence and self-esteem, 2) young people discover and develop new skills and talents, 3) young people develop their social skills and sense of belonging, 4) young people in challenging circumstances to improve their life chances, 5) young people to avoid involvement in anti-social behaviour and crime both as victims and perpetrators.

We achieve our objectives by providing the following projects: a) centre-based activities in a youth centre offering a range of stimulating and appealing activities; b) Homework Club three afternoons and youth club sessions three evenings a week; c) an advice and information centre offering advice, support, guidance and information on a range of issues; d) a music studio project teaching music production and technology to young people; e) a youth leadership training scheme enabling young people to become youth volunteers at the youth centre, f) a transition project for primary to secondary school, g) one to one case work with the most vulnerable young people.

## Purpose of Post

- To support the Lead Youth Engagement Worker in delivering centre based projects.

## 2. Key Tasks

- In consultation with young people find out what activities they want at JusB
- To work in partnership with others within the JusB local community
- Make contact, build and develop relationships with young people in the two wards.
- Encourage young people to talk about issues that matter to them
- Enable young people to feel valued wherever and whoever they are.
- To attend termly team meetings
- To keep records, statistics and produce written reports as required.
- To undertake staff training and development as appropriate.

## 3. Person Specification

### **Essential**

- Experience of working with young people in a youth centre setting
- An ability to function in diverse settings eg with other agencies, churches, and centre based work.
- Ability to relate effectively to young people
- Respect for young people and a desire to see them reach their potential
- Listening skills
- Able to motivate and enthuse
- Able to work on own initiative
- Good communication skills
- Ability to work unsocial hours
- Attend training, as required
- A team player
- Sympathetic to the Christian ethos of this project

### **Desirable**

- Relevant qualifications
- A competent Social Media user
- Knowledge of school curriculum
- A creative flair
- Mentoring skills

# Work Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
PT YW	3:15:30-8:00 pm 3.3/4	3:30- 8:15pm 4 3/4	3:30-8:30 5.	4:15- 6:30 2.1/4	3:00-7:15m 4 1/4

Candidates will be asked their availability prior to interview to determine their weekly set hours

# APPLICATION FORM



Please complete this form in black ink answering all questions in full and continue on a separate sheet if there is insufficient room for your answer.

## PART A: PERSONAL DETAILS

Application form for the post of <b>Part Time Youth Worker</b>	
Personal details	
Surname _____	Forenames _____
Address _____	Title (Mr, Mrs, Miss, Ms, Dr, other) _____
(Town) _____	Telephone No (Home) _____
(County) _____	Telephone No (Work) _____
(Post code) _____	Telephone (Mobile) _____
Email _____	
Do you hold a current, clean and full driving licence? (Please circle)	YES / NO

## PART B: EDUCATION AND TRAINING

Secondary Schools	From	To	Qualifications gained
Higher and Further Education	From	To	Qualifications gained

Other qualifications held			
Membership of Professional Bodies			

**PART C: EMPLOYMENT DETAILS**

Starting with your previous job, please state what you have done in the course of your career, in reverse chronological order.

Dates (to/from)	Name and address of employer	Position held	Outline of responsibilities	Reasons for leaving

--	--	--	--	--

Professional training		
Course/training	Place	Date



Describe in detail your present appointment in terms of its responsibilities and relationships.

Employers Name \_\_\_\_\_

Position you hold \_\_\_\_\_

Grade/Salary \_\_\_\_\_

Date commenced \_\_\_\_\_

Period of notice \_\_\_\_\_

**PART D: INFORMATION IN SUPPORT OF YOUR APPLICATION**

Give reasons why you think you would be suitable for this post, explicitly relating your skills, qualifications, experience and training to the Key Responsibilities and the specific skills and attributes outlined in the Person Specification. Please include details of voluntary work and interests where relevant. Use additional paper if necessary.

Interests (e.g. hobbies, sports and leisure activities)

Your views: Please use this section to comment briefly on how you would deal with the situations described below:

**Q1: A group of young people are constantly on their phones. How can you motivate them and get them to engage in other activities?**

**Q2: A group of young people turn up at the youth centre smelling of Weed, they begin to get quite vocal about not being allowed in. What would you do?**

**Q3: When talking to a young person you notice they have marks on their arm. You suspect they have been self-harming. How would you deal with this situation?**

**PART E: REFEREES**

Please give the names, addresses, and occupations of two referees, one of whom should be your present or last employer and neither related to you. We will seek your permission to contact your referees before requesting references.

<b>REFEREE 1</b>	<b>REFEREE 2</b>
Name _____	Name _____
Address _____	Address _____
(Town) _____	(Town) _____
(County) _____	(County) _____
(Post code) _____	(Post code) _____
Telephone _____	Telephone _____
Occupation _____	Occupation _____

**PART F: DECLARATIONS**

Have you ever been convicted of a criminal offence (subject to the rehabilitation of Offenders Act)?      YES      NO  
Are you related to any member of the Management Board of trustees?      YES      NO

---

---

---

---

I confirm there are no reasons why I should not work with young people and am willing to complete an enhanced disclosure form if appointed. To the best of my knowledge and belief, the information on this application form is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_